



GSP FINANCE COMPANY (BANGLADESH) LIMITED

Registered Office: 1, Paribagh, Mymensingh Road, Dhaka-1000

Phone: +8802-223360506; Fax: +8802-223360194

Website: www.gspfinance.com

Notice of the 10th Extra Ordinary General Meeting and 28th Annual General Meeting (Through Online Digital Platform)

Notice is hereby given that the 10th Extraordinary General Meeting (EGM) and 28th Annual General Meeting of the shareholders of GSP Finance Company (Bangladesh) Limited will be held on Tuesday, December 26, 2023 at 11:30 a.m. and 12.00 p.m. respectively by using Digital Platform (pursuance to BSEC Order no. SEC/SRMIC/94-231/25, dated July 08, 2020) through the following link: <https://gspfinance.bdvirtualagm.com> to transact the following business:

Special Resolution:

01. To consider the amendment of name clause (clause no. 01) of the Memorandum of Association (MOA) of the Company.

Proposed Special Resolution:

"RESOLVED that, the name clause no. 01 of the Memorandum of Association (MOA) of the Company be and is hereby amended as proposed below:

Existing	Proposed
Clause No. 01: The name of the Company is "GSP FINANCE COMPANY (BANGLADESH) LIMITED"	Clause No. 01: The name of the Company is "GSP FINANCE COMPANY (BANGLADESH) PLC"

Ordinary Resolution:

01. To receive and adopt the Directors' Report to the Shareholders, Auditors' Report and Audited Financial Statements for the year ended December 31, 2022.
02. To declare Dividend for the year ended December 31, 2022;
03. To elect Directors in place of those who shall retire by rotation in accordance with the provision of Articles of Association of the Company and the Companies Act. 1994.
04. To appoint the Statutory Auditors of the Company for the year 2023 until the conclusion of the next Annual General Meeting and to fix their remuneration.
05. To appoint the Corporate Governance Compliance Auditors of the Company for the year 2023 and to fix their remuneration.

By order of the Board

Sd/-

Md. Mizanur Rahman
Deputy Managing Director
&
Company Secretary

Dated: November 12, 2023

Notes:

01. The Members whose name appeared in the Register of Members of the Company and/or in the Depository Register on the "Record date" i.e. **November 30, 2023** are eligible to attend the 10th Extra Ordinary General Meeting and 28th Annual General Meeting and qualify for the dividend as approved in the AGM.
02. The shareholders will join the virtual EGM and AGM through the link: <https://gspfinance.bdvirtualagm.com>. The shareholders will be able to submit their questions/comments electronically 24 (Twenty-four) hours before holding the EGM and AGM through this link and also during the meetings. In order to login for the virtual EGM and AGM, the shareholders need to click on the link and provide their 16 digit Beneficiary Owners (BO) Account number or Folio number, name of respective shareholder, number of shares and mobile number or e-mail address.
03. Shareholders may login to the system prior to starting of the meeting at 11:00 a.m. on Tuesday, December 26, 2023. The **Link** will activate at 11:01 a.m. (Bangladesh Time) on December 25, 2023. For any IT related guidance and help regarding the login process, the respected members may contact at +(880-2) 223360506 or 01817085761 or visit GSPB website at : www.gspfinance.com
04. Pursuant to the Bangladesh Securities and Exchange Commission (BSEC) notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated June 20, 2018 the soft copy of the Annual Report for the year 2022 along with the Notice, Proxy Form and Attendance slip will be forwarded to all the Members at their respective e-mail address available with us as per CDBL record before 14 (fourteen) days of holding the 28th Annual General Meeting. The Members may also collect the Proxy Form from the Registered Office of the Company. These are also available in the website of the Company at : www.gspfinance.com
05. A Member may appoint a proxy to attend and vote in his/her place by filling **proxy form** at this virtual EGM & AGM. The "Proxy Form" duly filled, signed and stamped at BDT 20/-, must be deposited at the registered office or send through e-mail to secretariat@gspfinance.com not later than 48 hours before the time scheduled for holding the EGM & AGM.

N.B: Members may please note that no gift or benefits in cash or kind shall be given at the EGM and AGM.